

Dear ISLANDS Friends,

the program for the ISLANDS 2020 congress Saturday 18 January 2020 in Zürich will contain a large number of interesting presentations. This requires more discipline from the chairpersons and from the presenters. **If you present at ISLANDS 2020 in Zürich, we kindly ask you to FOLLOW these PRESENTATION GUIDELINES:**

- Each presentation **MUST NOT** exceed a total of 5 MINUTES. This time includes getting to the presenter's stand and back and setting up your presentation. There is **NO TIME** for discussion right after the talks (except for unused speaker's time), but **ONLY IN THE DEDICATED DISCUSSION** segment at the end of every segment.
- Please only present either **NEW DATA** or **NEW HYPOTHESES**.
- Prepare a presentation of **NO MORE THAN FIVE SLIDES WITHOUT ANY ANIMATION** (except for video) for the live presentation (see [sample PPTX](#)).
- Prepare and **SUBMIT YOUR PRESENTATION IN ADVANCE** (see below), because your personal laptops should **NOT** be used.
- **DO NOT PRESENT BACKGROUND** or introductory slides; they are likely not required for this audience and take away precious time from your talk. If you have background or introductory slides or a longer presentation already prepared that you would like the participants to see, you can send it to us for inclusion in the password-protected course material website, visible only to registered participants.
- There will be no speaker prep room and no technical support onsite. To avoid delay setting up private computers, you **MUST** please **SEND US YOUR PRESENTATION BEFOREHAND** (confidentiality assured), using www.wetransfer.com (NOT email) to tutschek@me.com **NO LATER THAN Friday, 5 January 2020, 24:00 hrs.**
In PowerPoint make sure to **EMBED VIDEOS** (DO NOT LINK to them), otherwise they will not be available. We will check your presentation for technical issue and make it available on the presenter PC in the lecture room.

Thank you for strictly observing these guidelines in the interest of an efficient ISLANDS Meeting 2020.

Kind regards,

Antonino Barbera, Torbjørn Eggebo, Tullio Ghi, Wolfgang Henrich, Karim Kalache, Wailam Lau, Christoph Lees, Patrick Rozenberg and Boris Tutschek

